



# Qs School Make Up Class (20240911)

## PARENTS/STUDENT GUIDE

### Overview

This document provides specific guidelines about Qs School Class Make-up process.

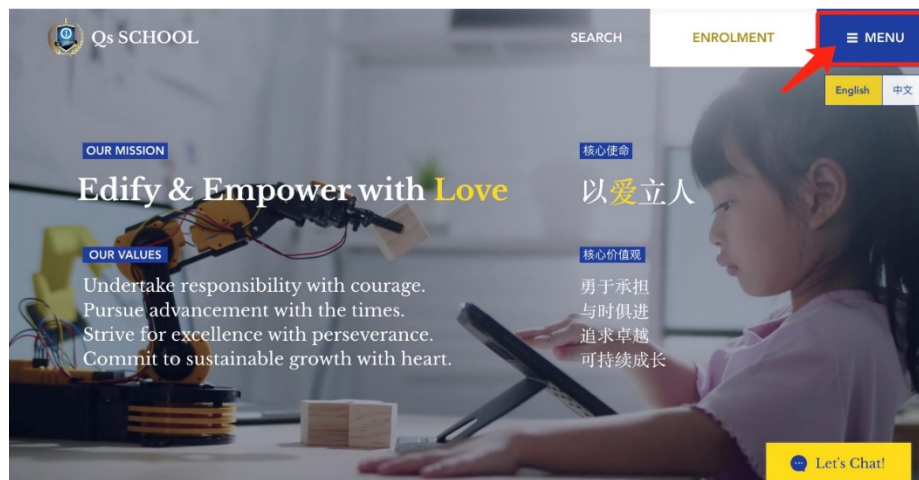
### [Step 1]

1 Please go to Qs School homepage at <https://www.qsschool.com.au> , click on 'MENU' and then select 'Student Portal'." / 通过 Qs 网站的主页,点击 'MENU' 选项进入 'Student Login' 系统界面。

### How to login to Qs School

### Online Learning School?

### 如何登陆您的 Qs 网校账户?



[Student Login](#) [Parent Login](#) [Teacher Login](#) [Enrolment](#) X CLOSE

#### ABOUT

From the Principal  
Vision, Mission and Values  
Reviews  
Why Qs?  
Contact

#### COURSES

Primary Courses  
Secondary Courses  
Qs VCE Centre (Box Hill)  
Specialised Courses  
Customised Programs  
Digital Learning Packs

#### RESOURCES

Qs Online User Guides  
Scholarships & Selective  
2024 Term Dates  
2025 Term Dates

#### CAMPUSES

Box Hill  
Caulfield  
Monash City  
Point Cook  
Knox City  
Yarra Valley (Ringwood)  
Bayside  
Preston  
Essendon

#### FOR STUDENTS

EQ Readings  
Student Resources  
Student Magazine

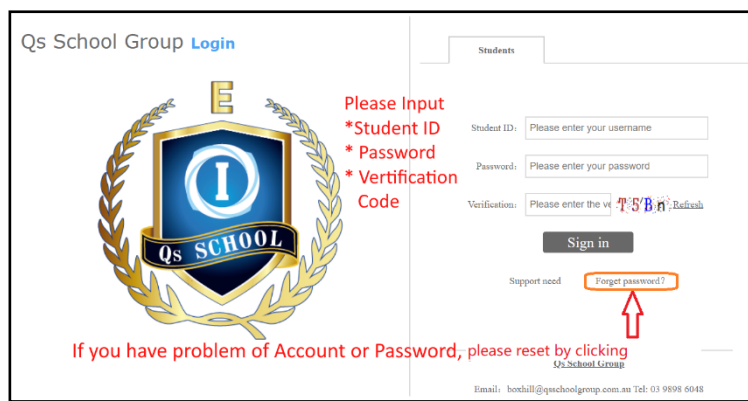
#### PARENT ACADEMY

(Coming soon!)

#### EVENTS

School Seminars  
New Parent Meetings  
Debating Competition

#### FOLLOW



### Web Browsers Support:

[PC--"Google Chrome"]

[Apple--"Safari"]

## [Step 2]

How to access your Qs “Make Up Class”

如何通过您的 Qs 网校账户进入 “Make Up Class” 页面?

1 After logging in, you can click “My Courses” in the left side menu. / 点击左侧菜单 “My Courses”。

The screenshot shows the 'My Qs' dashboard. On the left, there is a sidebar menu with various options. The 'My Courses' option is highlighted with a red box, and a yellow arrow points to it from the right. The main content area displays a table of courses.

Course Name	Start Date	End Date	Admin
2021T1 Level 5 Empower Maths/GA Online Course	14/01/2021	15/04/2021	Admin
2021T1 Level 5 Empower English/Writing Answers	14/01/2021	15/04/2021	Admin
2021T1 Level 5 Empower Maths/GA Answers	14/01/2021	15/04/2021	Admin
2021T1 EQ Online Course			Admin
2021T1 Level 5 Empower English/Writing Online Course	14/01/2021	15/04/2021	Admin
2021T1 EQ Answers			Admin

2 Click the **Date** you want to make the change to. / 点击需要换课的**日期**。

Each term has a maximum of **two** make up classes, and the purple circle shows the remaining Make up Credits. / 每学期最多可换课**两次**，紫色圆圈内显示剩余次数。

The screenshot shows the '2021 Term 2' course details page. The 'Make up Credits' column shows a purple circle with the number '2'. The '29/04' date in the 'Week 2' column is highlighted with a red box, and a yellow arrow points to it from below.

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 5 Empower	Thu PM D	Box Hill	Online		2	22/04	29/04	06/05	13/05	20/05	27/05	03/06	10/06	17/06	24/06

## [Step 3]

### How to select a Make-up Class?

### 如何选择补课时间?

1 You may choose the Class time by clicking on the blue button "Select". / 您可以点击蓝色按钮"Select"来选择您希望换课的时间。

The screenshot shows the 'My Qs' interface for '2021 Term 2'. The course is 'Level 5 Empower' at 'Box Hill' campus, 'Online' type, with 2 make-up credits. The available class times are listed in a table below. The '29/04' date is highlighted in a red box, and a yellow arrow points to it. Below the table, a list of available class times is shown with 'Select' buttons. A yellow arrow points to the 'Select' button for the 'Thu PM C' class on '29, April'.

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 5 Empower	Thu PM D	Box Hill	Online		2	22/04	29/04	06/05	13/05	20/05	27/05	03/06	10/06	17/06	24/06

Class	Date	Type	Select
Sat AM C	24, April	Online	Select
Thu PM C	29, April	Online	Select
Tue PM C	27, April	Online	Select

\*\*\* The classes selection list will only show classes with extra seats / 选课列表只会显示有余位的班级

2

Once you made the change successfully, the date button will turn to **Green** and update to the selected date, and the remaining Make up Credits will also be updated. / 当您换课成功后，日期按钮将更新为**绿色**并显示为您所选择的换课日期, 同时紫色圈示的剩余补课次数也将更新。

The screenshot shows the 'My Qs' interface for '2021 Term 2'. The course 'Level 5 Empower' is listed with 'Thu PM D' time, 'Box Hill' campus, and 'Online' type. The 'Make up Credits' column shows '1', circled in purple. The 'Week 2' date '24/04' is highlighted in green, with a yellow arrow pointing to it. Other dates for weeks 1-10 are shown in blue boxes.

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 5 Empower	Thu PM D	Box Hill	Online		1	22/04	24/04	06/05	13/05	20/05	27/05	03/06	10/06	17/06	24/06

3

Once you made the changes twice, the remaining number of Make up credits will be displayed as "0", all class dates will be grayed out, and no more operations can be selected. / 当您换课两次之后，剩余换课次数将显示为“0”，所有日期都将变为灰色，不可再选择操作。

The screenshot shows the 'My Qs' interface for '2021 Term 2' after two changes. The 'Make up Credits' column now shows '0', circled in purple. The date '24/04' is highlighted in green, with a yellow arrow pointing to it. The dates for weeks 4, 5, and 6 (13/05, 20/05, 27/05) are now grayed out, while weeks 1, 2, and 3 (22/04, 01/05, 06/05) are still active.

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
Level 5 Empower	Thu PM D	Box Hill	Online		0	22/04	24/04	01/05	13/05	20/05	27/05

## [Step 4]

### How to join the Make Up Class?

### 如何进入补课课堂?

## How to join the Offline Make Up Class ? 如何进入线下补课课堂 ?

Please go to the following web page to confirm the course time on the day of your make-up course and arrive at school campus on time. / 请进入下方链接页面，确认您补课当天的课程时间，按时到校上课:

【 [WWW.QSSCHOOL.COM.AU](http://WWW.QSSCHOOL.COM.AU) → “COURSE”】

## How to join the Online Make Up Class ? 如何进入线上补课课堂 ?

Click “Interactive Class” in the left side menu, the pop up screen will show your Make Up class details:

1

Blue rectangle shows the Date & Time of each subject. / 点击左侧菜单 “Interactive Class” 弹出屏幕将显示您的换课信息：蓝色长方框里显示的是每门课的上课日期和时间。

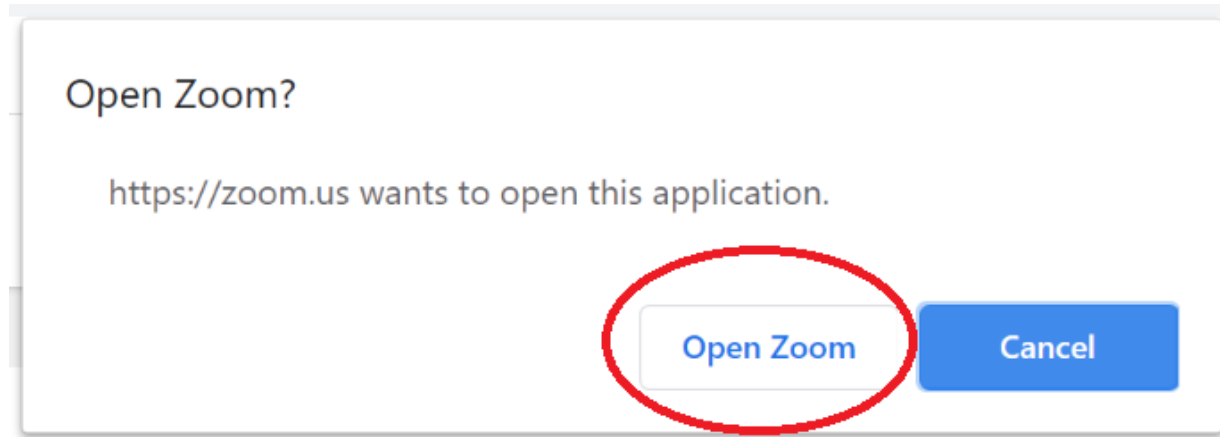
The screenshot shows the 'My Qs' website interface. The left sidebar menu has 'Interactive Class' circled in red. A yellow arrow points to it. A pop-up window displays a table of class sessions. A blue box highlights the date and time for the Saturday session, and a green box highlights the 'Go' button. A yellow arrow points to the blue box, and another yellow arrow points to the green box.

Class	Next Session	
2021T2 Level 5 Empower English/Writing Thu PM	22/04/2021, Thursday 16:30 -- 18:00	Go
2021T2 Level 5 Empower Maths/GA Thu PM	22/04/2021, Thursday 18:10 -- 19:30	Go
2021T2 Level 5 Empower Maths/GA Sat AM	24/04/2021, Saturday 09:30 -- 11:00	Go
2021T2 Level 5 Empower English/Writing Sat AM	24/04/2021, Saturday 11:10 -- 12:30	Go



Click blue button “Go” to access your online interactive class. Then Click “Open Zoom” in the pop-up windows / 点击蓝色按钮 “Go” 进入互动课堂，弹出窗口再点击 “Open Zoom” 。

*Please make sure to login **5 mins** before the class start.*



(For the related functions of the Qs Online School that may be involved during the online class, please visit this link for detailed instructions / 关于线上课堂中，可能涉及到的在线网校的相关功能，请浏览此链接查看详细指引：<https://www.qschool.net.au/qs-learning-tools> )

## [Step 5]

How can you cancel or change your Make Up Class?

如何取消或更改您的换课?

1

Click the **Green** Date button, the Cancellation page will pop up. Click **Yes** button, your Make Up Class will be cancelled / 点击**绿色**日期按钮, 将弹出取消页面, 当您确认并选择 “**Yes**”

The screenshot shows the 'My Qs' interface for '2021 Term 2'. A table lists courses with columns for Course, Time, Campus, Type, Classroom, Make up Credits, and a series of date buttons for each week. The course 'Level 5 Empower' is highlighted. The date button for Week 2, '24/04', is highlighted in green and circled in red. A yellow arrow points to this button. A modal dialog box titled 'Warning' is displayed in the center, asking 'Do you want to cancel this make up?'. The dialog has 'No' and 'Yes' buttons, with the 'Yes' button circled in red and a yellow arrow pointing to it.

2

Once the Make up class has been canceled, the class date button will change back to **Blue**, and the remaining Make up Credits will also be updated. / 当换课取消成功后, 原日期按钮将变回**蓝色**, 可用换课次数也将再次更新。

The screenshot shows the 'My Qs' interface for '2021 Term 2' after the cancellation. The course 'Level 5 Empower' is still highlighted. The 'Make up Credits' column now shows the number '2', which is circled in purple. The date button for Week 2, '29/04', is now blue and circled in red. A yellow arrow points to this button.

\*\*\* The day before the start of the class is the latest cancellation date. / 开课前一天为最迟取消日期。