



Qs School Parent Portal (Account Holder)

(Ver. 20240901)

PARENTS GUIDE

Overview

This document provides a specific guideline to Access Qs School Parent Portal



How to login to the Qs Parent Portal (Account Holder) System

[Qs Parent Portal \(Account Holder\) System Support:](#)

PC, Mac book and iMac

[Web Browsers Support:](#)

“Google Chrome”

“Apple-Safari”

“Firefox”

- 1 Please go to Qs School homepage at <https://www.gsschool.com.au> , click on ‘MENU’ / 通过 Qs 网站的主页,点击 ‘MENU’



- 2 Click on ‘Parent Login’ and then Click on ‘Login’ if you had registered the account holder system before. /如果您已注册过 Account Holder 系统，请点击 ‘Login’ 进行登录。



Parents' Account Login

Email

Password

[Login](#)[Create Account](#)[Forget Password?](#)**3**

Click on 'Create Account' if it is your first-time logging in. /如果您未注册过 Account Holder 系统，请点击 'Create Account' 进行注册。

Please input your account password and click save to activate your account.
A minimum password length of at least seven characters. Contain both numeric and alphabetic characters.

UserName:

Password:

Confirm Password:

[Save](#)**4**

Then you will receive a confirmation email. Please click on the link to set up your password. / 您会收到一封确认邮件，点击邮件中的 Link，设置您的登录密。

Parents' Account Registration

Email

First Name

Surname

Phone

Address

State

Suburb

Post Code

How to know QS?

[I agree with the terms and conditions](#)

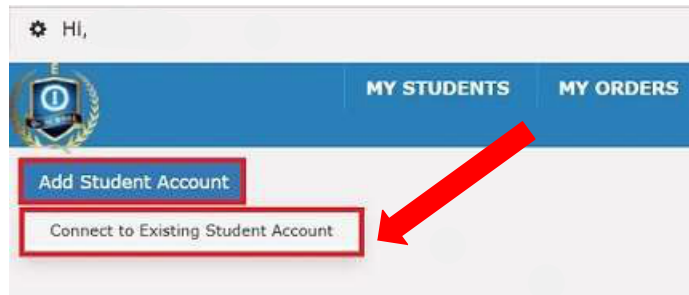
[Create](#)



How to add the student's account

1 After Setting up your password, you can log into the Account Holder System automatically. / 设置好登录密码后，系统会自动进入 Account Holder 系统。

Click on 'Connect to Existing Student Account', then you'll see all the existing students related to your registration email. / 首次使用，请点击【Add StudentAccount】->【Connect to Existing Student Account】，找出与您注册邮箱相匹配的孩子。



2 Click on 'Select', add the existing student to your account. / 点击【Select】选择需要加的学生。

Connet to Existing Student

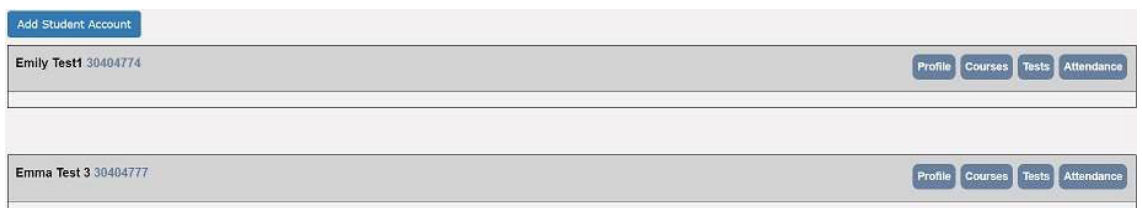
The following table lists the students accounts registered using same email address with yours. If you cannot find your children's name in this table, please contact Qs front desk. Thank you.

Name	StudentID	Campus	DOB	
Emily Test2	30404775	Box Hill	01/08/2015	Select
Emma Test1	30404777	Box Hill	01/08/2021	Select

Note/注意事项:

Please contact Admin if you can't find any existing students. / 如果不能添加学生 请联系客服人员。

3 The existing student has been added into your account. / 添加好学生后，如下图：





How to manage the student's account


1

Click on 'Profile' Tab, to view and modify student's information. / 点击【Profile】可以查看孩子的基本信息。

Emily Test1 30404774

Profile Courses Tests Attendance

Name: Emily Test1	StudentID: 30404774	Campus: Box Hill
DOB: 08/02/2021	Gender: F	Day School: Antonio Park
Email: hhs1jh@qq.com	Phone: 0422566788	Allergy: None
Address: 8 Bond Street	Suburb: Boxhill	Post Code: 3133
Emergency Contact Name: Andy	Relation: Father	Mobile: 0423567898

Click on , to modify student's information. / 点击【小笔】图标，可以修改学生的基本信息

Emily Test1 30404774

First Name: Emily Surname: Test1 Gender: Female

Date Of Birth: 08/02/2021 Day School Name: Antonio Park Allergy: None

Home Address: 8 Bond Street Suburb: Boxhill PostCode: 3133

Mobile: 0422566788 Email: Qs123456@qq.com

Emergency Contact Name: Andy Relation: Father Mobile: 0423567898

Save

2

Click on 'Course', to select a make up class. / 点击【Course】，进行临时换课。

Emily Test1 30404774

Profile Courses Tests Attendance

2021 Term 3

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 6 Empower	Sun AM C	Box Hill	Online		2					08/08	15/08	22/08	29/08	05/09	12/09

Make Up

Emily Test1 30404774

Profile Courses Tests Attendance

2021 Term 3

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 6 Empower	Sun AM C	Box Hill	Online		2					08/08	15/08	22/08	29/08	05/09	12/09

Class	Date	Type
Sat AM C	07, August	Online
Thu PM C	12, August	Online

Select

Emily Test1 30404774

Profile Courses Tests Attendance

2021 Term 3

Course	Time	Campus	Type	Classroom	Make up Credits	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Level 6 Empower	Sun AM C	Box Hill	Online		1					12/08	15/08	22/08	29/08	05/09	12/09

Note/注意事项:

1. Choose the date you need for the make up class. / 选择需要临时换课的日子。
2. Select the specific class. / 选择临时换课的班级。
3. Then the date of the successful make-up class turns green. / 换课后，Button 颜色变成绿色。

3 Click on 'Tests', to view the test result. / 点击【Tests】，查看学生的测试情况。

Emily Test1 30404774

Profile Courses **Tests** Attendance

Year: 2021

Ranking Percentile: e.g. 80% means a student is better than 80% of the population
Show 10 entries

Test	My Score	Qs Average	Ranking Percentile	Report	Review
No data available in table					

Showing 0 to 0 of 0 entries

Previous Next

Note/注意事项:

1. Click on 'Report' button to review the report. / 点击【Report】查看测试报告。
2. Click on 'Review' button to review question by question, the answers and explanations of the test. / 点击【Review】，查看每个考题的答案和解。

4 Click on 'Attendance', to view the student's attendance. / 点击【Attendance】，查看学生的出勤情况。

Emily Test1 30404774

Profile Courses Tests **Attendance**

--2021Term3

CourseName	W 1	W 2	W 3	W 4	W 5	W 6	W 7	W 8	W 9	W 10
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HOW TO ORDER ONLINE

1 Click on 'My orders' tab, go to online payment. / 点击【My orders】，进入付费页面。

Box Hill

My Orders Order History My Shippings

Student Name	Student ID	Course	Term	Time	Subject	Campus	Material Fee	Course Fee	Total	Pay Before
Qs Test1	30404774	Level 5 Empower	2021 Term 4	Set AM A - Offline	2021T4 Level 5 Empower Maths/GA 2021T4 Level 5 Empower English/Writing	Box Hill	\$75.00	\$770.00	\$845	09/11/2021 00:00
Qs Test2	30404775	Level 5 Special Writing	2021 Term 4	Please Select a Class	2021T4 Level 5 Special Writing	Box Hill	\$50.00	\$660.00	\$710	01/12/2021 00:00

Voucher:
\$600.00 -- Box Hill -- Valid By 16/12/2022

Seats reserved until 11/08/2021.

OK

Please provide your postal address for teaching materials shipping.

Surname Test 1 FirstName Emily

Mobile 0422688922

Street Line 6 Bond Street

Suburb Box Hill Post code 3108 State Vic

Save Cancel

Note/注意事项:

1. There is a seat reserved date. That means that you can't choose the date before the seat reserved date. / 在Seat的保留期间，不允许更改到其他班级，Seat保留期后，可以选择还未报满的班级。
2. You have to fill in the shipping information before you pay the fees. Once you finish filling in the shipping information, the dialog won't load again. / 首次付费之前，需要填写邮寄信息。之后再付费，就不会再提示填写邮寄信息。
3. Discount marked in gray color represent possible discount. / 灰色的折扣，代表潜在的可能获得的折扣。
4. You can only pay for the orders from the same campus. / 只可以对同一个校区的订单进行付费。
5. Voucher generated in a certain campus can only be used in the same campus. / 用户的voucher只能在获得Voucher的校区使用，不能跨校区使用。



Select students who need to pay. / 选择需要付费的学生。

Box Hill My Orders/Order History/My Shipplings

Student Name	Student ID	Course	Term	Time	Subject	Campus	Material Fee	Course Fee	Total	Pay Before
<input checked="" type="checkbox"/> Qs Test1	30404774	Level 5 Empower	2021 Term 4	Set AM A - Offline	2021T4 Level 5 Empower Maths/GA 2021T4 Level 5 Empower English/Writing	Box Hill	\$75.00	\$796 \$731.5 Discount: Early Bird 5%	\$806.5	09/11/2021 00:00
<input checked="" type="checkbox"/> Qs Test2	30404775	Level 5 Special Writing	2021 Term 4	Please Select a Class	2021T4 Level 5 Special Writing	Box Hill	\$50.00	\$660 \$594 Discount: Early Bird 5% Sibling 5%	\$644	01/12/2021 00:00

Total: \$850.50

Voucher: \$300.00 - Box Hill - valid by 10/11/2021

Pay With: Credit or Debit Card

Teaching Material Collection: Shipping \$0

Check here to indicate that you have read and agree to the terms of the School Policies

Please provide/confirm your teaching material shipping address:
Name: Qs Test Phone: 0432766899
Address: U1 12-14 Bond Street
Suburb: Ringwood Post Code: 3134 State: Vic Edit

Confirm and Pay

Note/注意事项:

1. According to the selected course, the available discount will be marked in green. / 根据用户选择的付费情况，可用的折扣会显示成绿色。
2. Select the available Voucher, the price will be automatically deducted from the Voucher. / 选中可使用的Voucher，付款时，价格会自动扣除Voucher。
3. You have to check the shipping information before you pay. / 在付款之前，请确认邮寄信息正确。
4. Click on 'Edit' button to modify shipping information. / 点击【Edit】，进行邮寄地址的更改。
5. Tick the agreement of school policy. / 选择同意学校的政策和条款。

- 3 Click on 'Order History', to view the orders' history. / 点击【Order History】，查看以往的缴费记录

My Orders **Order History** My Shippings

Online Payment Reference NO: 00043040350120201129MQT

29/11/2020 12:08

Course	Subject	Class	Type	Campus	Material Fee	Course Fee
Level 6 Empower	2021T1 Level 6 Empower Maths/GA Sun PM 2021T1 Level 6 Empower English/Writing Sun PM	C	Online	Box Hill	\$75.00	\$665.00

Online Payment Reference NO: 00043040350120210314GKI

14/03/2021 10:50

Course	Subject	Class	Type	Campus	Material Fee	Course Fee
Level 6 Empower	2021T2 Level 6 Empower English/Writing Sun AM 2021T2 Level 6 Empower Maths/GA Sun AM	C	Online	Box Hill	\$75.00	\$665.00

- 4 Click on 'My Shippings', to view the shipping information. / 点击【My Shippings】，跟踪和查看邮寄情况。

My Orders/Order History **My Shippings**

Class	Dispatched	Delivered	Address	Tracking NO
2021T2 Level 6 Empower English/Writing Sun AM 2021T2 Level 6 Empower Maths/GA Sun AM	Yes	Yes	Name: Oliver Chen Phone: 0423788986 Address: U1, 10 Greenwood St. Suburb: Doncaster Post Code: 3108 State: VIC	Tracking Number(Parcel ID): MGC3571327636